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| Internal use only |
| Confirmation #: _____ |
| Annual Permit #: _____ |
| Valid through: _____ |
| Staff Initials: _____ |
| Date form received: _____ |

Annual Permit - Photography at the Gardens

We are pleased to consider your request for permission to use the Gardens for photographic purposes, providing you adhere to the policies and procedures outlined below:

Annual permit holders must complete this form and is valid through the duration of the annual permit. Please submit the completed form via email to photography@botanicgardens.org or bring a printed copy with you to your first photography shoot.

Photographer name: _____

Phone: _____ **Email:** _____

Equipment involved in photoshoots: _____

Photography Permit Policies and Guidelines

The first priority of the Gardens is the maintenance and care of the grounds and collections, as well as preserving our guests' experience.

By purchasing an annual photography permit you agree to abide by the following policies and guidelines:

- Annual photography permit can only be used by named photographer(s)
- Annual permits cannot be used for commercial or press purposes
- Up to 19 people are permitted per photography session for annual permit holders. Groups over 20 people will need to be reserved through Private Events Department at an additional cost.
- A photography shoot should be reserved in advance of the desired date and time. Reservation request forms can be submitted online or over the phone with our Resource Center.
- The photographer must check-in at the Bonfils-Stanton Visitor Center or Ticket Booth at Chatfield Farms to complete registration and receive their badge for each photo shoot. Photography badges must be clearly displayed at all times.
- Photography sessions are not permitted before or after normal business hours or during special events (Summer Concert Series, Glow at the Gardens, Blossoms of Light, or other specially ticketed events). Please check the Denver Botanic Gardens website for a list of early closures and special events.
- The photographer and all clients must follow the Denver Botanic Gardens visitor guidelines for both the [York Street](#) and [Chatfield Farms](#) locations. This includes, but not limited to, no smoking, pets, no loud music, entering water features or activities that disrupt the guest experience.
- Due to the sensitive nature of the Gardens' grounds and horticulture some items are not allowed inside the Gardens. Balloons, potted floor plants, trees, florist cut flowers are not permitted inside the Gardens. No items that are difficult to pick up may be used at the Gardens (such as rice, glitter, beads, birdseed, confetti, flower petals etc.).
- Clients/models must arrive fully prepared, including hair, makeup, and styling. No dressing rooms or storage areas will be permitted. Clients/models must be fully and appropriately clothed (i.e., no nudity, swimsuits, lingerie, etc.)
- All participants must be present and enter the Gardens as a group through the main entrance; we cannot accommodate late or individual arrivals.

- Photography sessions should not disrupt visitor access, employee access, events or pedestrian flow. Photography sessions are not allowed in the Butterfly House at Chatfield Farms.
- Denver Botanic Gardens property may not be moved or disturbed. This includes, but is not limited to: standing/walking through flower beds, picking/cutting plant material, moving benches/displays, climbing trees etc.
- The use of drones is strictly prohibited.
- Entry through Cheesman Gate at York St is not permitted.
- Motorized and non-motorized vehicles are not permitted, with the exception of wheelchairs and strollers.
- The Gardens reserves the right to halt any photography sessions deemed to be disruptive and may be escorted from the Gardens. Annual permits may be revoked if permit holders do not abide by these guidelines.
- The Gardens assumes no responsibility for loss, theft, or damage to any equipment or belongings.

Related Issues

- Absolutely NO wedding ceremonies may be performed on the Gardens property without advance reservation with our Private Events Department. Parties not in compliance will be asked to leave immediately.
- Gardens staff members may approach photographers at any time and request to see your permit and discuss alternatives to their session if Gardens maintenance or special events are in progress.
- All artwork on display at York Street and Chatfield Farms is subject to copyright and other intellectual property law. It is the responsibility of the photographer to secure appropriate permissions for the use of artwork images. Permission to photograph at the Gardens does not include permission to use images of copyrighted artwork and the Gardens is unable to provide such permissions.

Please note: Denver Botanic Gardens reserves the right to turn away photographers who are not operating in accordance with our rules and regulations, as well as photographers who have not made reservations. Denver Botanic Gardens reserves the right to adjust these policies at any time, with or without notice, in the best interest of the Gardens and the general public.

Photography Agreement

Indemnification Clause: I, _____ shall protect, defend, and save the Denver Botanic Gardens, its officers, agents, employees and volunteers, while acting within the scope of their duties as such, harmless from and against all claims, liabilities, demands, causes of action, and judgments (including the cost of defense and reasonable attorney fees) arising in favor of or asserted by third parties on account of damage to property, personal injury, or death which injury, death, or damage, arises out of services performed or omissions of services or in any way results from the negligent acts or omissions of the contractor, its agents, or subcontractors, except the sole negligence of the Denver Botanic Gardens.

By signing this form, I acknowledge that I have read, understand, and will abide by Denver Botanic Gardens policies and procedures. I understand that failure to follow these regulations can mean expulsion.

*Annual permit holders are required to complete this form once per year.

Signature: _____

By typing your name on this line, it denotes an authorized signature.

Print Name: _____

Date: _____