Teen Volunteer Position Description

**Position Title:** Junior Counselor

**Program Summary:** The Junior Counselor program provides teenagers (ages 13-15) the opportunity to work with children, peers and adults. Junior Counselors develop leadership skills while being involved in camp-related activities.

**Length of Commitment:** Junior Counselors must commit to volunteering for an entire week of camp, Monday-Friday from 8:30 a.m. – 4:30 p.m. Junior Counselors will be assigned to a specific week of camp before the summer begins, and they must attend all days of the camp to which they are assigned (excluding absences due to illness/injury).

**Purpose of Position:** Junior Counselors support camp staff and extend the learning and enjoyment of kids participating in the Gardens’ summer camp program.

**Key Responsibilities:**

- Be familiar with camp curriculum (covered in junior counselor training)
- Arrive at 8:30 a.m. each day of camp to assist camp staff in preparing materials for the day
- Assist counselors in setting up materials and cleaning up after each activity
- Assist campers in completing activities
- May be asked to lead an activity under the supervision of the camp counselor
- Assist counselors in providing a safe and healthy environment for all participants
- Serve as a positive role model for campers
- Generate camp spirit by demonstrating enthusiasm in all camp activities
- Help staff clean up rooms and materials at the end of the day and prepare for the following day
- Ability to abide by the philosophies, goals, objectives, personnel policies, rules and regulations as stated by the camp
- Wear the appropriate Junior Counselor uniform:
  - Shorts must fall to mid-thigh or lower
  - Must wear a Denver Botanic Gardens volunteer t-shirt
  - Closed toe shoes are required

**Qualifications:**

- Possess enthusiasm, sense of humor, patience, and self-control
- Comfortable working with younger kids (with support from camp staff)

**Training:** Junior Counselors are required to attend a mandatory training at the location where they will be volunteering.

- **Farm Camp Training at Chatfield Farms** – Thursday, June 4, from 9 a.m. – 4 p.m.
- **Garden Camp Training at York Street** – Thursday, June 4, from 9 a.m. – 4 p.m.
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Program Requirements: In order to apply, Junior Counselors must be at least 13 years of age as of May 31, 2020. Junior Counselors must be at least 13 years of age and not older than 15 years of age during the actual week(s) of camp for which they are volunteering. Junior Counselors are considered campers with special privileges and responsibilities. They will be enrolled in the camp as a camper but will not be required to pay any fees. Junior Counselors must submit all camp paperwork. Junior Counselors do not receive any monetary compensation but will be allowed to create all camp projects to take home.

Age Requirement: 13-15

Reports to: Camp Director

Location: York Street or Chatfield Farms